



Alma E. Pagels Elementary School

Dear Parents,

Our student and staff safety is a commitment at Pagels School. We ask that you make every effort to have your child to school on time and picked up promptly at dismissal. We want to maximize the time we have to rebuild our climate, culture, and community in light of our extended in person absence.

Please speak to your child about the importance of following these rules to help keep everyone healthy and well. If you have questions or concerns about your child's progress do not hesitate to reach out to their teacher.

If you have concerns about how your child is coping with school, please reach out to his/her teacher. We have a dynamic team of support staff that can assist with their transition.

My staff and I are committed to providing a safe, nurturing, and challenging place where your child can grow both academically and emotionally. I look forward to seeing each and every child on September 8th!

We are Pagels Strong!

Mr. Gary Palermo- principal
gary.palermo@whschools.org

MASKS:

- Parents are strongly encouraged to provide masks for their child/children
- Must be worn at ALL TIMES while on the bus
- Can be removed during snack, and when adequate social distancing can be maintained, i.e. outdoor gym, outdoor instruction
- Mask breaks will be scheduled daily
- Each student will be provided a breakaway lanyard and instructed on how to use it to keep mask around neck



CAFÉ/FOOD/DRINK:

- Breakfast will be delivered to classrooms at the end of the day in preparation for the next morning. For example, Monday afternoon we will deliver Tuesday morning's breakfast bag. This breakfast should be eaten at HOME
- Lunch will be grab and go style and use of our finger/lunch ID scanner is prohibited. Lunch will be delivered to classrooms at the end of the day and students will take the lunch home
- Only SNACK brought in from home will be eaten at school. BREAKFAST and LUNCH should be eaten at HOME. The school does NOT provide snacks
- Every student will be provided with a personalized Pagels water bottle for daily use. Students may also bring a water bottle from home



STAFF:

- Additional security guard is assigned to assist with potential increased traffic flow and assist with student late sign ins and early dismissals/visitors
- An additional Nurse/Medical Staff assigned to building
- Additional cleaner assigned to address high touch points, and
- bathrooms during the day
- Parents need to closely monitor student symptoms at home and report any illness to the school nurse at 203-932-6840



MEDICAL:

- Students exempt from mask wearing (specialized programs) will be given daily temperature checks upon arrival in classroom
- Parents need to closely monitor student symptoms at home and report any illness to the school nurse, Mrs. Yvonne Langley at 203-932-6840 or yvonne.langley@whschools.org



SOCIAL DISTANCING:

- Some furniture and carpets have been removed from classrooms to provide more space for social distancing
- Students are encouraged to provide suggested supplies for individual use
- Teachers will minimize the use of high touch materials when feasible



CLEANING:

- Custodial staff will employ frequent and thorough sanitization of high touch areas and shared bathrooms throughout the school day
- Classrooms will be equipped with hand sanitizer, disinfectant wipes- and hand soap (normal practice)



SPECIAL AREAS:

- Weather permitting gym will be held outside
- Art, Music, Library, and Science teachers will “push into” your child’s classroom for maximum cohorts of students
- School wide computer labs are closed for use
- Chorus classes are suspended until further notice

Specials Schedule



SMALL GROUPS:

- Reading and math staff will “push in” to classrooms to ensure maximum cohorts
- English Language learners and special education groups will limit participants and/or utilize large, unused areas of the school to provide service time
- Plexiglass/plastic shields and barriers may be used to provide additional protection/separation during instruction



FIELD TRIPS/ASSEMBLIES/SCHOOL EVENTS:

- Cancelled until further notice
- PTA meetings will be held virtually/remotely
- Any exceptions will be made with the prior approval of the principal and the superintendent



TECHNOLOGY:

- Students will be assigned 1 device for personal daily use— for example, Cart #3, Chromebook #12 –will only be used by “Susie Pagels

STUDENTS AND THEIR FAMILIES WILL BE RESPONSIBLE FOR THE TECHNOLOGY LOANED TO THEM BY THE WEST HAVEN BOARD OF EDUCATION AND ALMA E. PAGELS SCHOOL.



VISITORS:

- Only essential staff/employees will be allowed in the building at this time
- It is highly recommended that all PPT's and 504's be held remotely
- Classroom observations/visits are postponed until further notice
- All visitors entering lobby for student pick up or drop off must be wearing a mask/face covering (but often the child will be walked out)



ARRIVAL:

- Busses will unload 1 at a time beginning at 9:00am in the front of the school
- Handicapped Accessible busses will unload in the order they arrive- no earlier than 8:50am
- Parent Drop off will begin at 8:50am- doors will not open and staff will not be on duty until 8:50am
- Staggered entrances will be utilized to allow for maximum social distancing and less interaction amongst student cohorts
- All students should go directly to class- no stops to visit former teachers or office visits allowed until further notice



DISMISSAL:

- Walkers/Pick Ups will be accompanied outside by a teacher or staff member starting at 1:00pm – please be prompt
- Anyone picking up a child on school grounds must wear a mask
- Bus students will begin dismissing at 1:15pm in the order that the busses arrive
- **One Parent or Guardian is asked to pick up their child and follow social distancing guidelines. Parents MUST vacate school grounds immediately after pick up to avoid congregating on school grounds**
- Any parent or student waiting outside for doors to open must wear a mask/face covering



COMMUNICATION:

- Communication will come on the form of phone calls/School Messenger robocalls and mass email blasts. It is imperative that the school has your most up to date information (phone numbers, emergency contacts and e-mail address) at all times.

